

INITIAL CONSULTATION AGREEMENT

RCIC Membership Number: **R706020**

This Initial Consultation Agreement is made this twenty first day of January, 2022, between Regulated Canadian Immigration Consultant (RCIC) Ke (Kenny) Yang, located at KPO Immigration Inc., XXXXXXXX, Canada and Client XXX, XX (the "Client"), located at XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX.

WHEREAS the RCIC and the Client wish to enter into a written agreement which contains the agreed upon terms and conditions upon which the RCIC will provide his services to the Client.

AND WHEREAS the RCIC is a member of Immigration Consultants of Canada Regulatory Council (the "Council"), the regulator in Canada for immigration consultants;

IN CONSIDERATION of the mutual covenants contained in this Agreement, the parties agree as follows:

1. RCIC Responsibilities and Commitments

The Client asked the RCIC, and the RCIC has agreed, to offer consulting on the matter of otherwise negotiated by both parties, on XX:xx (BC time, GMT-8) twenty first day of January, 2022, or a time mutually agreed to change by both parties.

The RCIC shall provide the Client with a finalized, signed copy of this Initial Consultation Agreement, and a written consulting record for the Client's reference.

2. Billing method and Payment

2.1 The Client will be billed by hour.

The details of this billing method are as follows: \$1200 CAD/90 minutes.

2.2 The Client has prepaid the consulting fee of \$1200 CAD.

3. Refund Policy

The Client acknowledges that the fee paid is not refundable on any circumstances except the followings:

3.1 The RCIC is a no show at the above agreed time, and the RCIC agrees to offer an hour of free consulting in this case.

3.2 The RCIC is not possible to represent the Client on any following matter, determined by the RCIC solely.

3.3 There is a material error or mistake in the advice the RCIC rendered according to the final written record, on the above agreed date the consulting is delivered.

4. Following Retainer Fee

4.1 The consulting fee under 2.2 is deductible if the Client signs a retainer agreement with the RCIC from a standard retainer fee rather than a promotional fee.

5. Confidentiality

5.1 All information and documentation reviewed by the RCIC will not be divulged to any third party, other than agents and employees of the RCIC, without prior consent, except as demanded by the Council or required under law.

5.2 The RCIC, and all agents and employees of the RCIC, are also bound by the confidentiality requirements of Article 8 of the Code of Professional Ethics. The Client agrees to the use of electronic communication and storage of confidential information. The RCIC will use his/her best efforts to maintain a high degree of security for electronic communication and information storage.

5.3 The Client authorizes the RCIC to use the Client's story and background, the communication excerpts for the purpose of public education and promotion without discovering the Client's personal information or specific names of place, employer, etc., the Client acknowledges that he/she can cancel this consent and authorization at any time by written notice.

6. Contact Information

Client

Name XX

Address XXXXXXXXXXXXXXXXXXXX.

Cellphone Number XXXXXXXXXXXXXX

E-mail Address XXXXXXXXXXXXXX

RCIC

Given Name Ke

Family Name Yang

Company KPO Immigration Inc.

Address XXXXXXXXXX, Canada

Cellphone Number +1-XXXXXXXXXX

E-mail Address info@kpocanada.ca

Signature of Client _____

Signature of RCIC _____